

Riverside Inn – Application for Employment – Page 2 of 5

Education	Name of School, City & State	Diploma/Degree	Major/Course Cert.
High School		<input type="checkbox"/> Yes <input type="checkbox"/> No	
College		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Employment Record – Please start with your most recent employer, including military service. If you are currently employed, may we contact your present employer?

Yes No

Name of Employer: _____
Address: _____
Name of Immediate Supervisor: _____
Your Titles and Duties: _____
Salary: Starting: _____ Ending: _____
Reason for Leaving: _____ Employment Dates/From-To: _____

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Name of Employer: _____

Address: _____

Name of Immediate Supervisor: _____

Your Titles and Duties: _____

Salary: Starting: _____ Ending: _____

Reason for Leaving: _____ Employment Dates/From-To: _____

Name of Employer: _____

Address: _____

Name of Immediate Supervisor: _____

Your Titles and Duties: _____

Salary: Starting: _____ Ending: _____

Reason for Leaving: _____ Employment Dates/From-To: _____

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Address: _____

Name of Immediate Supervisor: _____

Your Titles and Duties: _____

Salary: Starting: _____ Ending: _____

Reason for Leaving: _____ Employment Dates/From-To: _____

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References:

Please provide us with three professional references:

Name: _____

Company: _____

Phone Number: _____

Name: _____

Company: _____

Phone Number: _____

Name: _____

Company: _____

Phone Number: _____

May we contact your previous employers? Yes _____ No _____

Comments: _____

May we contact your current employers? Yes _____ No _____

Comments: _____

Please Read Carefully Before Signing:

The Riverside Inn is an equal opportunity employer, and selects individuals best matched for the job based upon job-related qualifications regardless of race, religion, color, creed, sex, sexual orientation, national origin, age, disability, or any other status or characteristic protected by law.

I understand that completion of this application does not indicate that there are any positions open and does not obligate the Riverside Inn to hire me or offer me a job.

In the processing of my employment application, an investigation may be conducted whereby information and references will be requested from former employers. Permission is hereby granted to any school, person, firm or corporation, whether my former employer or otherwise, to give the Riverside Inn any relevant information that may be required as determined by the Riverside Inn to arrive at an employment decision, and I hereby release this Company, its officers, employees, representatives, or agents, from any and all liability and/or damage incurred by myself in accessing or using such information. I understand that an investigative and/or consumer report concerning my character, general reputation, personal characteristics and mode of living may be requested in connection with my employment or post employment activities. I understand that I will be notified if such an investigative report is obtained. I further understand that, upon written request, I may obtain additional information about this report under the requirements of the Fair Credit Reporting Act.

In consideration of my employment, I agree to conform to the rules and regulations of the Inn, Restaurant, Lounge or Spa. I understand that my employment (and the terms and benefits provided or paid to me) is not intended to, and does not constitute any contractual relationship. I also understand that, as a matter of Inn policy, every aspect of my employment relationship with the Inn is on an at-will basis, meaning that the Inn or I may terminate my employment at any time, for any reason, with or without cause. As part of this at-will policy, I understand that the Inn expressly reserves its inherent authority to manage and control the business enterprise and to exercise its sole discretion to determine all issues pertaining to my employment, including all matters pertaining to promotion, job assignment, the size of the workforce, demotion, transfer and discipline. I further understand that no supervisor or manager of the Inn has any authority to enter into any agreement for employment, written or verbal, or to make any agreement contrary to the foregoing, except in writing by the General Manager, Owners of the Inn and me.

The Riverside Inn reserves the right to use any method of investigation which, in its sole discretion, it deems reasonable and necessary to determine whether any employee has engaged in conduct warranting disciplinary action. As a condition of my employment, if hired, I agree to cooperate in any such investigation. As a condition of my employment, I voluntarily agree to cooperate in consenting and submitting to any urine tests that may be requested by the Riverside Inn, to enforce its drug and alcohol policy.

I understand that if hired, my employment may be terminated by Riverside Inn due to any misrepresentation, misinformation or inaccuracy of the statements contained in this application for accuracy and completeness, and to obtain any transcripts, records, or documents pertaining to my background and business experience, as required by the Riverside Inn. If hired, I agree to conform to the rules and regulations of the Riverside as issued from time to time; I also attest that I am authorized to work in the United States. I understand this application will remain active for six (6) months, and if not hired by that date, I must renew my application to be considered for future employment.

□ Applicant Signature:

Date: _____